

SAE Plan Worksheet - Entrepreneur

Student Name: _____

Purpose: *Your SAE Plan is meant to help you outline your SAE project from beginning to end; while reflecting about what you learn along the way! Use this worksheet to brainstorm ideas.*

**SAE Plan prompts vary dependent on the state you are in*

Step 1: Choose SAE Plan in your Project/Experience Manager:

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Step 2: Complete the sections of the SAE Plan: *Answer the following questions to help develop your plan!*

A. Description - provide a general description of the project. Try to answer these questions:

Summarize your SAE project? *What is it? What is the size or quantity involved? When will it begin and end?*

What are some of your project goals? *Use the SMART goal format*

Who will serve as a mentor or supervisor of your SAE? *Industry rep, teacher, parent, business partner*

B. Time – Provide a plan for time that you will likely spend. Try to answer these questions:

How much time will you spend per week in this project? *During the school year and summer*

What are common activities that you will have throughout the SAE? Do you have key events planned?

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C. Financial – Provide a summary of funds needed to operate your SAE. Try to answer these questions:

What are the planned project expenses for your SAE and how will you secure them? *Cash, Non-Cash (labor exchange), Gifts*

What is your planned income for your SAE?

How many non-current (*equipment, reproductive animals etc.*) items have you planned to use in your SAE? How did you acquire those items; are they borrowed, purchased or leased?

D. Learning Objectives – Provide a summary of what you plan to learn during your SAE project:

Choose **THREE Skills** and share what activities you plan to participate in to achieve those skills:

1.

2.

3.

You can use the SAE Competencies link in the Learning Objective section online to help identify skills likely related to your SAE; you can also search AFNR indicators that link to your SAE!



Add/Explore Skill Areas

E. Electronic Signatures - Enter your signature and request teacher and parent

- Once you have completed your plan, choose the E-Signature tab, and electronically sign your plan.
- After you type your signature, Click "Submit Student Signature"
- Select your Ag teacher to initiate a signature
- To secure a parent signature, Edit to add parent contact info, then Click "Request Parent Signature"