

SAE Plan Worksheet - Foundational

Student Name: _____

Purpose: *Your SAE Plan is meant to help you outline your SAE project from beginning to end; while reflecting about what you learn along the way! Use this worksheet to brainstorm ideas. *SAE Plan Prompts vary by state*

Step 1: Choose SAE Plan in your Project/Experience Manager:



Step 2: Complete the sections of the SAE Plan: *Answer the following questions to help develop your plan!*

A. Description - provide a general description of the project. Try to answer these questions:

What is the focus of your SAE project? *What will you be doing? When will it begin and end?*

What are some of your project goals? *Use the SMART goal format*

How does this SAE relate to your career and educational goals?

B. Time – Provide a plan for time that you will likely spend. Try to answer these questions:

How much time will you spend per week in this project? *During the school year and/or summer*

What common activities will you perform during this project?

C. Learning Objectives – Provide a summary of what you plan to learn during your SAE project:

Choose **THREE** Skills and share what activities you plan to participate in to achieve those skills:

1.

2.

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3.



You can use the SAE Competencies link in the Learning Objective section online to help identify skills likely related to your SAE; you can also search AFNR indicators that link to your SAE!



E. Electronic Signatures - Enter your signature and request teacher and parent

- Once you have completed your plan, choose the E-Signature tab, and electronically sign your plan.
- After you type your signature, Click "Submit Student Signature"
- Select your Ag teacher to initiate a signature
- To secure a parent signature, Edit to add parent contact info, then Click "Request Parent Signature"